# Fall 2025 Digital Accessibility Training



## **Create Accessible Conent**

Join us for a series of trainings and workshops designed to help faculty, staff, and students create accessible and compliant digital content.

### **Training Highlights**

- Improve usability for ALL learners
- · Meet accessibility policies and standards
- · Attend live demonstrations
- · Discuss answers to complex issues
- Get real-time support

#### Sign up

**Faculty and Staff:** Register via Workday Learning or click the training titles below.

**Students:** Click the session date to join the Zoom training room or visit <a href="mailto:bit.ly/DAL\_Training">bit.ly/DAL\_Training</a> for our full calendar.

#### Fall 2025 T Schedule

Digital Accessibility 101: Self-Evaluating for Beginners

Understand foundational principles and learn easy steps to identify accessibility barriers.

Dates and Times: August 27, 2025 and October 1, 2025, 3-4PM ET

How to Create Accessible Documents – Microsoft Office

Learn to create accessible Microsoft Word, PowerPoint, and Excel documents.

Dates and Times: September 3, 2025, October 8, 2025, and November 5, 2025, 3-4:30PM ET

How to Create Accessible PDFs

Learn to use Adobe Acrobat to create accessible digital forms and PDFs.

Dates and Times: September 10, 2025, October 15, 2025, and November 12, 2025, 3-4:30PM ET

How to Create Accessible Videos

Learn how to add captions, audio descriptions, transcripts, and more to make accessible videos.

Dates and Times: September 17, 2025, December 3, 2025, 3-4PM ET

Creating Accessible Designs Using Canva

Design content with color contrast, font accessibility, and alt text in mind — all on Canva.

Dates and Times: September 24, 2025, October 22, 2025, and November 19, 2025, 3-4PM ET

#### **Questions?**

Email <u>digitalaccessibility@ucf.edu</u> or use the QR code to visit the <u>Digital Accessibility Lab</u> website.



